



City of Woodburn
Community Development Department
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OFFICE USE ONLY File Number(s): <hr/>

Application Packet for a Type II Residential Architectural Standards Substitution

Visit the City of Woodburn [Planning webpage](#) for the most current forms and applications.

General Information:

The purpose of a Type II Architectural Substitution Permit is to allow substitution to the architectural standards found in the [Woodburn Development Ordinance](#) (Section 3.07). Substituted materials or design need to meet the overall intent of the Ordinance by providing for quality construction, reflect custom design, and result in equal or greater design quality. A maximum of three substitutions may be considered for each building covered by an application for substitute standards.

Fee: see the [planning fee schedule](#) online

Required Submittals:

- [Uniform Application](#) – one completed copy. In the case of multiple applications, only one Uniform Application form need be submitted.
- A site plan showing property boundaries and the location of the existing or proposed structure. Three printed copies and one digital copy.
- Architectural elevation drawings and/or photos showing the architectural substitution(s) requested. Three printed copies, with at least one copy in color, and one digital copy.
- Narrative (written description) explaining how your substitution(s) meet the criteria outlined in the [Woodburn Development Ordinance](#), section 5.02.02 B. One printed copy and one digital copy.

Prior to deeming an application complete, the Director may request additional information.